

ANNUAL REPORT
of the
OFFICERS
of the
GREAT BARRINGTON
FIRE DISTRICT



CONSISTING OF THE REPORTS OF THE

Prudential Committee

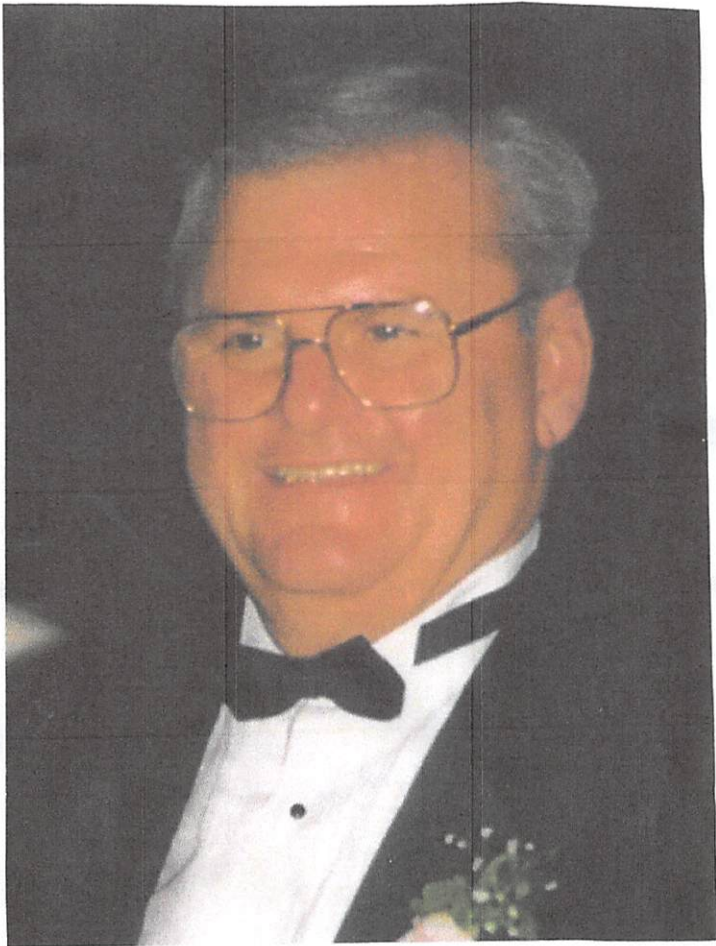
Superintendent

Treasurer

Tax Collector

FISCAL YEAR ENDING JUNE 30, 2018

During the year, we were saddened by the passing of former Prudential Committee Member Richard J. Aloisi.



Served on the Prudential Committee
May 16, 1977 to May 18, 1998

Prudential Committee / Water Commissioners

Walter F. Atwood III, Chairman

Member since May 8, 1998 ~ Term Expires 2019

Kenneth R. Schumacher, Treasurer

Member since May 17, 1999 ~ Term Expires 2020

Robert G. Hammer

Member since May 20, 2011 ~ Term Expires 2020

William F. Foster

Member since May 14, 2012 ~ Term Expires 2021

William M. Brinker

Member since May 14, 2018 ~ Term Expires 2021

Water Department Personnel

Peter H. Marks

Water Department Superintendent

Daniel N. Niewinski

Senior Water Systems Operator

Mark A. Robitaille

Water Systems Operator

Cynthia J. Ullrich

*District Clerk
Assistant Treasurer*

Our mission is to provide the residents and businesses of the Great Barrington Fire District with safe drinking water and fire protection. The Water Department is run by the Prudential Committee. The Superintendent manages the day to day operations in the field, while the District Clerk, is responsible for day to day clerical activities in the district office.

The Water Department system supplies approximately 1,195,900 gallons daily to 1,695 service connections and serves a population of 4,100 people. The Water Department also supplies water to approximately 300 fire hydrants and 53 sprinkler systems in the fire district. The water system relies on two large water tanks to provide sufficient pressure for both domestic and fire-fighting purposes.

The Great Barrington Fire District Water Department obtains the water for its system from gravel packed wells located within the town of Great Barrington. As part of its water system management plan, the Great Barrington Fire District Water Department continues to upgrade and expand its system to meet the ever-increasing demand of a growing community.

The Great Barrington Fire District is staffed by highly trained, dedicated personnel. They maintain a safe drinking water system for the residents of the Great Barrington Fire District through regular inspections and rigorous maintenance.

FACTS ABOUT THE FIRE DISTRICT

- 1854** Great Barrington Fire District formed.
- 1868** Great Barrington Water Company organized
East Mountain reservoir built; hydrants installed.
- 1887** Water Company's franchise taken by fire district.

SALARIES

SUPERINTENDENT	\$82,475.00
TREASURER	\$250.00
CLERK	\$62,775.00
EMPLOYEES	\$126,095.00
EMPLOYEES - OVERTIME	\$36,870.00
EMPLOYEES - PART-TIME	\$1,000.00
TAX COLLECTOR	\$2,200.00
ASST. TAX COLLECTOR	\$1,000.00
MODERATOR	\$200.00
UNIFORMS	\$1,800.00
UNEMPLOYMENT COMPENSATION	\$1.00

CONTRIBUTORY GROUP EXPENSES

HEALTH INSURANCE	\$97,884.00
COUNTY RETIREMENT	\$56,558.00
OPEB	\$5,000.00

OFFICE OPERATION EXPENSES

TAX COLLECTOR & ASSESSOR SERVICES	\$29,640.00
INSURANCE	\$25,750.00
POSTAGE	\$4,000.00
TELEPHONE	\$4,000.00
OFFICE SUPPLIES	\$10,000.00
AUDIT	\$12,000.00
EMPLOYMENT TAXES	\$4,810.00
ANNUAL REPORT, LEGAL NOTICE	\$1,000.00
COMPUTER EQUIPMENT & SOFTWARE	
BUILDING - ALARMS	\$680.00
BUILDING - ELECTRIC	\$4,000.00
BUILDING - HEAT & GAS	\$2,500.00
BUILDING - SEWER	\$700.00
BUILDING - MAINTENANCE	\$2,500.00

DEBT COSTS

PRINCIPAL (FHA)	\$80,307.96
INTEREST (FHA)	\$28,839.04
PRINCIPAL (MAIN ST PROJECT)	\$8,643.36

INTEREST (MAIN ST PROJECT)	\$12,506.64
PRINCIPAL (7&23 WATER MAIN)	\$0.00
INTEREST (7&23 WATER MAIN)	\$31,850.00

PROFESSIONAL EXPENSES

CONSULTING	\$20,000.00
ENGINEERING & MAP MAKING	\$4,000.00
DUES & MEMBERSHIPS	\$2,000.00
LEGAL	\$7,500.00
EDUCATIONAL	\$5,000.00

WATER DEPARTMENT OPERATIONS

WATER CONSTRUCTION	\$400,000.00
WATER MAINTENANCE	\$80,000.00
WATER PUMPING – MAINTENANCE	\$40,000.00
WATER PUMPING – TELEPHONE	\$3,000.00
WATER PUMPING – ELECTRICITY	\$80,000.00
WATER PUMPING – FUEL	\$5,000.00
ALARMS - TANKS & PUMPING STATION	\$720.00
BACKFLOW TESTING	\$17,000.00
METERS	\$22,000.00
HYDRANTS	\$10,000.00
PURCHASE OF PIPES	\$50,000.00
MAINTENANCE OF EQUIPMENT	\$7,000.00
VEHICLE MAINTENANCE-FUEL	\$11,000.00
WATER EXPLORATION	\$1,000.00
RESERVE FUND	\$49,000.00
STABILIZATION FUND	\$25,000.00
EMPLOYEE TRUST FUND	\$10,000.00

TRANSFERS

	\$1,587,055.00
REDUCE TAX LEVY - FREE CASH	\$378,551.00
	\$1,965,606.00

REPORT OF THE DISTRICT CLERK

I am honored to submit my report as District Clerk for fiscal year 2018 which includes the district statement of net position, statement of activities, balance sheet and statement of revenues, expenditures and changes in fund balance – governmental funds for the fiscal year ended June 30, 2018. Additional financial information may be obtained on the District website at www.greatbarringtonwater.org

I would like to express my sincerest thanks to the members of the Prudential Committee and my coworkers for their support, hard work and dedication throughout the year. As always, I look forward to serving the residents of the district in the upcoming year.

Respectfully submitted,

Cynthia J. Ullrich
District Clerk
Assistant Treasurer

**GREAT BARRINGTON, MASSACHUSETTS FIRE DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2018**

	Primary Government Governmental Activities
ASSETS	
CURRENT:	
Cash and Cash Equivalents	\$ 1,780,695
Receivables, net of allowance for uncollectibles:	
Property Taxes	53,681
Tax Liens	35,672
User Charges	206,928
Total current assets	2,076,976
NONCURRENT:	
Capital Assets, net of accumulated Depreciation:	
Nondepreciable	174,481
Depreciable	3,619,603
Total noncurrent assets	3,794,084
Total Assets	5,871,060
 DEFERRED OUTFLOWS OF RESOURCES	
Deferred Outflows Related to Pensions	61,133
 LIABILITIES	
CURRENT:	
Warrants Payable	44,558
Accrued Interest	18,686
Bonds Payable	84,714
Total current liabilities	147,958
NONCURRENT:	
OPEB Obligation Payable	190,128
Net Pension Liability	142,192
Bonds Payable	1,004,102
Total noncurrent liabilities	1,336,422
Total Liabilities	1,484,380
 DEFERRED INFLOWS OF RESOURCES	
Deferred Inflows Related to Pensions	60,214
 NET POSITION	
Net Investment in Capital Assets	2,705,268
Unrestricted	1,682,331
Total Net Position	\$ 4,387,599

The Notes to the Financial Statements are an integral part of this Statement.

**GREAT BARRINGTON, MASSACHUSETTS FIRE DISTRICT
STATEMENT OF ACTIVITIES
JUNE 30, 2018**

	Primary Government
	Governmental
	Activities
Expenses:	
Salaries and Wages	\$ 294,182
Office and Administrative	65,587
Maintenance and Operations	292,485
Insurance and Employee Benefits	130,979
Depreciation	168,253
Interest	48,075
Total Expenses	999,561
Program Revenues:	
Charges for Services	705,247
Total Program Revenues	705,247
Net (Expense) Revenue	(294,314)
General Revenues:	
Property Taxes	814,363
Penalties & Interest on Taxes	6,600
Unrestricted Investment Income	10,291
Total General Revenues	831,254
Change in Net Position	536,940
Net Position:	
Beginning of year (as restated)	3,850,659
End of year	\$ 4,387,599

The Notes to the Financial Statements are an integral part of this Statement.

**GREAT BARRINGTON, MASSACHUSETTS FIRE DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018**

		<u>General Fund</u>
Revenues:		
Property Taxes	\$	802,393
User Charges		598,918
Licenses, Permits, Fees		94,229
Interest on Taxes		6,600
Interest on Investments		10,291
Total Revenues		<u>1,512,431</u>
Expenditures:		
Current:		
Salaries and Wages		294,182
Office and Administrative		65,587
Maintenance and Operations		212,967
Insurance and Employee Benefits		185,914
Capital Outlay		213,205
Debt Service:		
Principal		80,683
Interest		49,614
Total Expenditures		<u>1,102,152</u>
Net Change in Fund Balances		410,279
Fund Balances, Beginning of Year		<u>1,342,558</u>
Fund Balances, End of Year	\$	<u><u>1,752,837</u></u>

The Notes to the Financial Statements are an integral part of this Statement.

**GREAT BARRINGTON, MASSACHUSETTS FIRE DISTRICT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2018**

	General Fund
Assets:	
Cash and Cash Equivalents	\$ 1,780,695
Receivables, net of allowance for uncollectibles:	
Property Taxes	53,681
Tax Liens	35,672
User Charges	206,928
Due From Other Governments	-
Total Assets	\$ 2,076,976
Liabilities:	
Warrants Payable	\$ 44,558
Total Liabilities	44,558
Deferred Inflows of Resources - Unavailable Revenue	279,581
Fund Balance:	
Committed	524,853
Assigned	276,582
Unassigned	951,402
Total Fund Balance	1,752,837
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 2,076,976

GREAT BARRINGTON FIRE DISTRICT
 Schedule of Taxes Receivable for Fiscal Year 2018

<u>Taxes</u>	<u>Balance 7/1/2017</u>	<u>Commitments</u>	<u>Abatements Adjustments</u>	<u>Refunds Returned checks</u>	<u>Transfers Tax Titles</u>	<u>Net Collections</u>	<u>Balance 6/30/2018</u>
Real Estate							
2018	-	794,212.74	(1,902.93)	60.30	(6,805.74)	(751,097.95)	34,466.42
2017	35,294.69	-	(33.00)	315.86	(1,088.34)	(34,489.21)	(0.00)
	35,294.69	794,212.74	(1,935.93)	376.16	(7,894.08)	(785,587.16)	34,466.42
Pers. Prop.							
2018	-	22,063.13	(875.14)	41.53	-	(19,043.67)	2,185.85
2017	635.80			272.45		(691.14)	217.11
2016	347.17					(112.67)	234.50
2015	251.30			40.61		(215.90)	76.01
2014	101.28					(26.69)	74.59
2013	41.72					(24.93)	16.79
2012	30.43					(26.58)	3.85
2011	40.55					(37.21)	3.34
2010	2.38						2.38
2009	1.34	-	-	-	-	-	1.34
	1,451.97	22,063.13	(875.14)	354.59	-	(20,178.79)	629.91

Total Interest Collected	\$	7,611.44	Tax Title Principal Collected	\$	2,261.65
Total Demands Collected	\$	1,195.00	Tax Title Interest Collected	\$	314.81

Respectfully Submitted
 Karen D. Fink, Tax Collector

**REPORT OF THE
SUPERINTENDENT OF PUBLIC WORKS
January 1, 2017 through December 31, 2017
WATER MAINTENANCE**

All water mains were flushed during the year. Several leaks on old water mains, service lines and valve boxes were excavated and repaired or replaced.

The District has continued to perform a valve-exercising program. The purpose of this is to make sure that all valves are accessible and operate properly.

The District spent a considerable amount of time performing a leak detection survey to try to keep the unaccounted for water down to a minimum. The master meters and flow controls were recalibrated for a better assessment of water consumption.

The District's employees spent significant time locating water mains and service lines as apart of the Dig Safe program.

As in past years, we continue the upkeep and ground maintenance of the East Mountain Reservoir, Berkshire Heights tank, Blue Hill tank and the Green River pumping station.

WATER CONSTRUCTION

JL Raymakers & Sons Inc. was awarded the bid to install a new Main on Route 7 and Route 23. The work consists of the following. Install 6500 feet of 12 inch Ductile Iron, 460 feet of 8 inch Ductile Iron, 160 feet of 6 inch Ductile Iron, 35 feet of 4 inch Ductile Iron and hook up all the service connections. This project is still ongoing.

METERS

All water meters were read quarterly and the customers were billed accordingly.

HYDRANTS

In the spring all hydrants were flushed to keep the water mains clean. Notification of this cleaning was provided to the public through an announcement on the radio and in the newspapers serving the town.

After evaluating all hydrants several were repaired with new gate rubbers and stem packing and new bolts. A number of hydrants were repainted.

In the fall all hydrants were inspected, greased and winterized.

Areas surrounding the hydrants were cleared of snow after every storm and mowed in the summer months to provide better access for the Fire Department.

REPORTS

The Fire District continues to complete all necessary forms required by the Department of Environmental Protection. The Fire District performs all requirements to comply with new regulations from the State or Federal Government.

A Consumer Confident Report was prepared and mailed to all water consumers. The report contained information concerning the water quality.

**Respectfully Submitted,
Peter H. Marks
Water Superintendent**

WARRANT

COMMONWEALTH OF MASSACHUSETTS
BERKSHIRE, SS

To: CYNTHIA ULLRICH, Clerk of the **Great Barrington Fire District**

You are hereby required to notify and warn the legal voters of said Fire District to meet at the Great Barrington Fire District Building, 17 East Street, in said Great Barrington, on Monday, May 13, 2019 at 6:00 P.M. and act on the following articles.

ARTICLE 1. To choose a moderator of said meeting.

ARTICLE 2. To elect one (1) member of the Prudential Committee for three (3) years, and to elect all other proper officers which said Fire District may lawfully elect and give them any necessary instructions. All of the above-named officers will be voted for on one ballot and the polls will be open from 6:00 P.M. to 8:00 P.M.

ARTICLE 3. To hear and act upon the reports of any officers or committees of said Fire District.

ARTICLE 4. To see if the District will vote to authorize the Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of the revenues of the fiscal year beginning July 1, 2019 in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 5. To see if the District will vote to raise and appropriate or transfer from available funds any sums of money for the following purposes, or take any action relative thereto:

- A. For salaries and related expenses of the Fire District employees and officers.
- B. For consulting fees and related expenses.
- C. For the testing, construction and maintenance of the Water Department and purchase and installation of water meters and backflow testing.
- D. For the care and repair of hydrants.
- E. For the purchase of pipe.
- F. For the care and maintenance of equipment and vehicles.
- G. For engineering and map making.
- H. For dues and membership fees.
- I. For legal and educational fees.
- J. For Tax Collector and Assessor supplies.
- K. For office operation expenses.
- L. For paying existing indebtedness and paying any interest which may come due.
- M. For employment taxes.
- N. For auditing the District records.
- O. For insurance.
- P. For water pumping expenses.
- Q. Building maintenance.
- R. For the reserve fund.

ARTICLE 6. To see if the District will vote to accept the provisions of General Laws Chapter 32B, Section 20, which will allow the District to appropriate funds in order to offset the anticipated cost of health insurance contributions for retired employees, their spouses and eligible dependents, and the surviving spouses and eligible dependents of deceased retirees.

ARTICLE 7. To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$56,558.00 or any other sum, to pay to the Treasurer-Custodian, Berkshire County Retirement System, in accordance with Chapter 530 of the Acts of 1951.

ARTICLE 8. To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$97,884.00 or any other sum of the employees' and retired employees' contributory group insurance, or take any other action relative thereto.

ARTICLE 9. To see if the district will vote to raise and appropriate or transfer from available funds the sum of \$5,000.00 or any other sum, to pay for Other Post Employee Benefits, or take any other action relative thereto.

ARTICLE 10. To see if the District will vote to use free cash to reduce the tax levy for the fiscal year ending 2019, or take any other action relative thereto.

ARTICLE 11. To see if the District will vote to raise and appropriate, or transfer from available funds, the sum of \$10,000.00, or any other sum, to the Employees' Trust Fund, or take any other action relative thereto.

ARTICLE 12. To see if the District will vote to raise and appropriate, or transfer from available funds, the sum of \$25,000.00, or any other sum, to the Stabilization Fund, or take any other action relative thereto.

ARTICLE 13. To see if the District will vote to authorize the Prudential Committee to sell at public or private sale any miscellaneous junk, metal or equipment no longer useful to said District, or take any other action relative thereto.

